

# QuickCliq: How to place a Meal Order

1. **Login** to your QuickCliq account or register [here](#).
2. Select **MEAL ORDER**



If MEAL ORDER is not displayed, navigate to STUDENT and ensure that your child's school details are recorded under their profile.

3. Select the **child** you are ordering for.  
Here you can also view any messages from your canteen.
4. Ensure you have selected the **correct date** for your order.  
The break cut off details will appear underneath the date box.
5. Navigate between the lunch tabs + expand the categories to view the canteen's items.  
**Select your items** + select **ADD TO CART**.

6. **Preview** your order

Select ADD INSTRUCTION to add notes to the canteen (e.g No Butter).

Enter a Voucher Number if you have a valid canteen voucher.

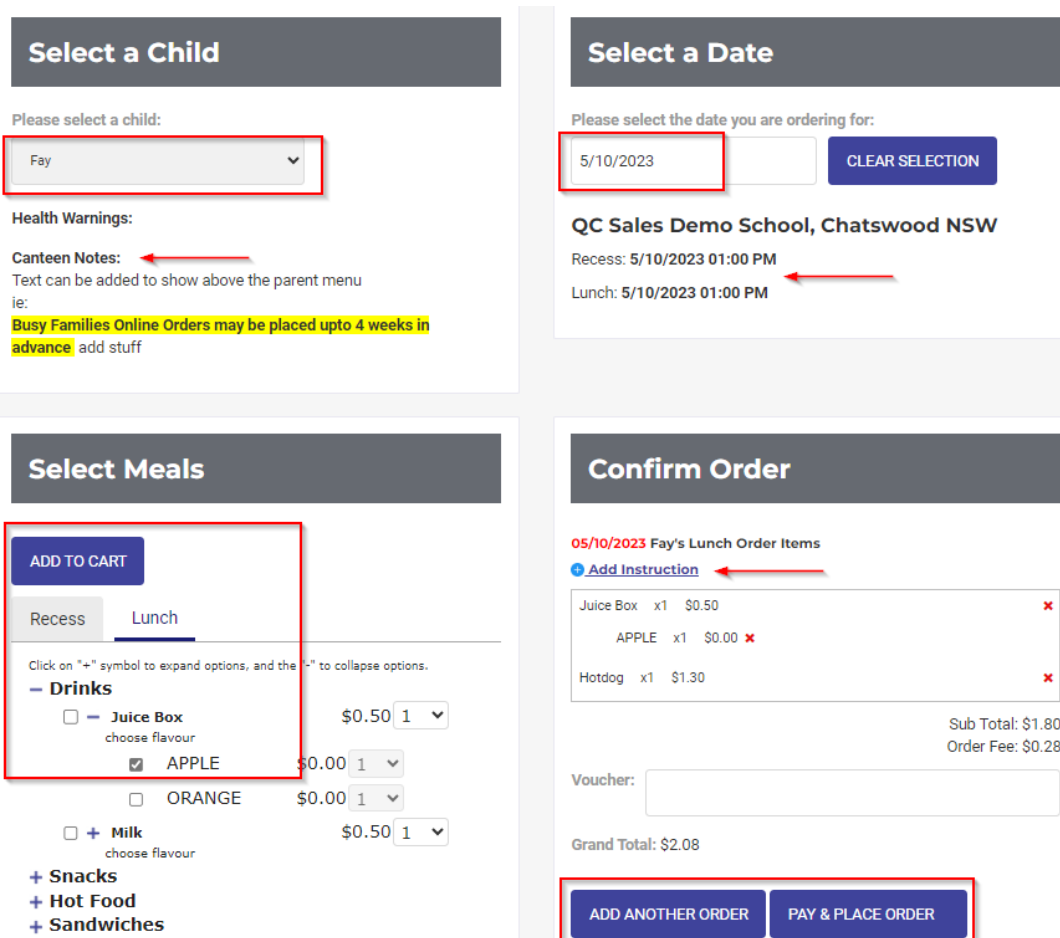
If required, select **ADD ANOTHER ORDER** to place an additional order for another child or another date.

Select **PAY + PLACE ORDER**.

Payment will be made against the wallet if funds are available. If there is insufficient funds you will be directed to make a payment.

An order confirmation page will appear once the order has been successfully placed and email confirmation will follow.

Orders can be viewed in the ORDERS section of your account.

The image shows a four-panel interface for placing a meal order.   
1. **Select a Child**: A dropdown menu with 'Fay' selected. Below it, 'Health Warnings:' and 'Canteen Notes:' sections are visible. A red arrow points to the 'Canteen Notes' section.   
2. **Select a Date**: A date picker showing '5/10/2023'. A red box highlights the date. Below it, 'CLEAR SELECTION' button and school details 'QC Sales Demo School, Chatswood NSW' are shown. Recess and Lunch times are listed as '5/10/2023 01:00 PM'. A red arrow points to the lunch time.   
3. **Select Meals**: A section with 'ADD TO CART' and 'Recess'/'Lunch' tabs. The 'Lunch' tab is active. Under 'Drinks', 'Juice Box' is selected with 'APPLE' as the flavor. A red box highlights the 'ADD TO CART' button and the 'Juice Box' selection.   
4. **Confirm Order**: A summary of the order for '05/10/2023 Fay's Lunch Order Items'. It lists 'Juice Box x1 \$0.50', 'APPLE x1 \$0.00', and 'Hotdog x1 \$1.30'. A red arrow points to the 'Add Instruction' link. Below the items, 'Sub Total: \$1.80' and 'Order Fee: \$0.28' are shown. A 'Voucher:' field is present. At the bottom, 'Grand Total: \$2.08' is displayed. Two buttons, 'ADD ANOTHER ORDER' and 'PAY & PLACE ORDER', are highlighted with a red box.